

## **Terms & Conditions of Participating in a LeadNow Event**

(updated 5<sup>th</sup> April 2014)

1. These Terms and Conditions apply to the LeadNow Event (“the Event”) being attended by the participant (“the Participant”)
2. Participants must provide their name, age, educational institution<sup>1</sup> and a current email address which they access regularly, together with such other requirements as may be published on the website and which apply to the particular event.
3. LeadNow will usually confirm acceptance or otherwise within three working days of receipt of an application and payment. LeadNow reserves the right to accept or decline any application, whether because the event is full or for any other reason. In the event of non-acceptance, LeadNow will return any funds.
4. LeadNow will usually send a confirmation note to each participant 3 months in advance of each event. LeadNow reserves the right to cancel any event at 3 or more months’ notice and will not be liable for any costs the participant may incur.
5. Participants are expected to review any material that may be sent in advance of the event itself.
6. Participants agree to provide feedback on the event, e.g. at its conclusion and thereafter.
7. The price includes participation in the event and the continuing personal use of materials supplied.
8. LeadNow and the Hosting Organisation retain the right to expel any participant who violates the rights of other participants or whose behaviour seems likely to do so.
9. The Participant may cancel their application and receive a full refund by giving three months’ written notice to LeadNow. Between one and three months’ notice, a refund of 75%. No refund will be paid for cancellations within 1 month of the event.